

**SKAGIT COUNTY FIRE DISTRICT 17**  
**Purpose: Monthly Public Fire Commissioners Meeting**

**December 12, 2022**

Commissioner Wertheimer called the **Regular Fire Commissioners** meeting to order at 7:00 pm.

**Present:** Commissioners Wertheimer, Margeson, and Murphy , Chief Cole, Treasurer Davelaar. Secretary Kankaala

The minutes of November 14, 2022 were unanimously approved.

**Open:** None

**Treasurer's Report**

Skagit County Treasurer's General Ledger Detail Report  
November Operating Fund cash balance \$ 74,601.17  
November General Investment Fund balance \$ 12,159.60  
November Capital Fund cash balance \$136,644.83  
November Capital Investment Fund balance \$ 34,352.63  
Total \$257,758.23

November GIFD expenditures: Expenses \$5,044.75  
Payroll \$4,993.61  
VFF Stipends \$1,715.00  
November Expenditures Grand Total \$13,830.56  
November GIFD Revenue Taxes collected \$13,384.82  
Interest \$ 29.67  
Timber Excise \$ 12.34

November GIFD Total Revenue \$13,426.83

The following vouchers are approved for payment:  
Fire Payments: FP 12-001 through 12-005: \$3,265.66  
Electronic Payments V7011-121 through V7011-124: \$ 553.66  
V9348-1201 through V9348-1231 \$ 841.19  
V9371-121 through V9371-123 \$ 384.24  
Payroll Voucher: PR 12/22 \$4,993.61  
November Grand Total Payments \$10,038.36

Above Expenditures and Revenue Report was approved by the Commissioners at their December 12, 2022 public meeting.

**Chief's Report:** See [attached report](#) for a list of drills and responses.

- Chief Cole has spoken to Skagit County, regarding a contract in regard to after hour emergency response calls.

**Unfinished Business:**

- Tom Fouts had found an ATV in Arizona that might be of interest to GIFD, but on closer inspection, the ATV would not fit the needs of the department.

**New Business:**

- Larry Pyke, the GIFD mechanic, has requested an increase of his GIFD credit card limit be increased from \$500 to \$1,000. **The GIFD Commissioners made a motion to authorize the increase of the GIFD mechanic's credit card limit from \$500 to \$1,000. The District 17 Commissioners have requested that Chief Cole start the revision of certain Standard Operating Guidelines, (SOG), to facilitate accountability of work and expenditures, related to the running and maintenance of the Guemes Island Fire Department. This includes the review of all credit cards, issued to personnel of the Guemes Island Fire Department by the Fire Chief. This will be Resolution 460.**

**Next Resolution will be 461.**

Meeting adjourned at 7:25 pm.

Submitted by Eric Kankaala, Treasurer

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Skagit County Fire District 17, Chairman